



Church of the Presentation

Ministry Guide 2021

Church of the Presentation
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Our Mission

As disciples of Jesus Christ and good stewards, we are all called to use our gifts for the kingdom of God.

Our Vision

The Church of the Presentation is a welcoming Catholic faith family responding to the varied spiritual needs of our diverse community. Here we encounter God and challenge ourselves to be disciples and stewards of the gospel values.

Hospitality Ministries

†Holy Grounds

Holy Grounds Café is a non-profit venture, and earnings from the café are donated to parish ministries. Volunteers are needed to staff the café at various times.

†Welcoming Ministry

Helps new parishioners complete registration forms and answer questions about our parish. We call newly-registered parishioners who indicate on their registration form that they would like a phone call.

†Greeters (*Bienvenida*)

Greeters offer a warm, friendly greeting to those arriving for Mass. They extend the Christian community's hospitality to welcome all parishioners, visitors, and newcomers.

†Mass Attendants

Help before, during, and after Mass and other celebrations, faith formation sessions, and gatherings (must be under 65 with no underlying medical conditions).

Liturgical Stewardship

†Altar Linens (wash and iron linens)

Volunteers are needed to wash and iron the linens used at Mass each week.

†Altar Server (*Monaguillo*)

Altar Servers assist the priest during Mass. This ministry is open to boys and girls, fifth grade and older, as well as adults, who have received the sacraments of Baptism and First Eucharist and attend Mass regularly.

†Altar Society (clean church)

Meets every Saturday morning for an hour or two to assist in maintaining the beauty of our worship space by ensuring a clean environment. When requested, Altar Society members assist the Environment Ministry.

†Church Environment/Decorating

Members help prepare the church environment during the liturgical year.

†Communion to the Sick

This ministry includes bringing the Eucharist and sharing the Word, visiting, listening, and being present when someone is in need of support and comfort.

†Extraordinary Minister of Communion (*Ministro Extraordinario de Eucaristía*)

Eucharistic Ministers give the Body and Blood of Christ to those who approach for Holy Communion. This ministry is open to those who have received the sacraments of Baptism, First Eucharist and Confirmation and attend Mass regularly.

†Funeral Ministry

Members of the Funeral Ministry team attend and assist with Funeral Masses at Presentation. They serve as Eucharistic Ministers, Lectors, Greeters, etc., as needed.

†Lector (*Lectore*)

Lectors proclaim the Word of God to the assembled community at all liturgies.

†Usher (*Accomodatore*)

Ushers assist in seating parishioners, gathering the weekly offering, facilitating the Communion procession, and other needs of the assembly as they arise.

Go, therefore, and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit, teaching them to observe all that I have commanded you. And behold, I am with you always, until the end of the age. (Matthew 28:19-20)

Religious Education Stewardship

†Catechism Teacher - K-6

Catechists are women and men who have responded to a ministerial call that includes a willingness to give an hour and a half a week to assist with the faith formation of our parish children. Curriculum is supplied.

†Catechism Aide - K-6

A Classroom Aide is someone who assists our catechists in the classroom with crafts, copying, Bible story readings and many other important tasks. It only requires an hour and a half a week to share with students.

†Catechism Teacher - Junior High

Teachers are needed for the religious education for 7th and 8th grade students. Curriculum is supplied.

†Catechism Aide - Junior High

Assists catechism teachers with lesson and material preparation as needed.

†Catechism Teacher - High School

Teachers are needed for the religious education for high school students. Curriculum is supplied.

†Catechism Aide - High School

Assists catechism teachers with lesson and material preparation as needed.

†Office Help - K-8

Performs various clerical tasks as needed. May include computer input, copying, filing, and other tasks.

†Infant Baptism Host (*Asistente de Bautismo*)

Baptism volunteers in English and Spanish act as hosts during the Sacrament of Baptism. The host is responsible to set up items required for Baptism and greet the families as they arrive, including opening and closing the Church, if necessary.

†Infant Baptism Preparation Teacher (*Maestro de Preparación Para el Bautismo*)

Volunteers in this ministry lead sessions to prepare parents and Godparents for the Baptism of their young children. In both English and Spanish the preparation sessions include catechesis, spiritual growth and community building.

†Rite of Christian Initiation of Adults (RCIA)

RCIA is a process for those seeking to receive or complete the Sacraments of Initiation (Baptism, Confirmation, and Eucharist) in the Catholic Church. Parishioners who choose to become involved in this ministry are invited to consider:

- Becoming a sponsor for the Rite of Christian Initiation of Adults
- Becoming a Catechist

Outreach Ministries

†Food Pantry

Twice per month the Presentation Food Pantry serves needy families within our community. There are many ways to participate in this ministry, from monetary donations and food donations, to volunteering, and more.

†Respect Life

Human life is sacred because from its beginning, it involves the creative action of God. God alone is the Lord of Life.

†Social Justice Ministry

The goal of the Social Justice Ministry is to promote the dignity of all human beings and encourage connections between parishioners and needs, linking interests and talents in service to others, based on Catholic Social Teaching.

†5th Sunday Fund

A special collection is taken during the year when there are five Sundays in the month. These donations are set aside and used to provide parishioners who are in need of temporary emergency assistance. Requests are handled confidentially.

†The Giving Tree

The Giving Tree is a year-round project, with four quarterly activities. Parishioners are asked to provide supplies for the clients of organizations such as St. Mary's Dining Hall and Community Services and the diocesan Community of Caring's programs for teen parents and their children. This ministry also conducts the Advent Season Angel Tree Christmas gift program for children of prison inmates.

Presentation Parish School

†School Support

Assists with various tasks and areas as needed.

†Fall Fest Volunteer

Help is needed to solicit underwriting for event, work in various booths (food, games, rides, etc.), set up and clean up.

†Bingo Runners/Helpers

Bingo runs monthly during the school year. Volunteers are needed to greet participants, serve food, serve as a runner for participants, set up and clean up.

†Parent-Teacher Organization Volunteer

Attend meetings and help at school events.

†School Advisory Committee Member

Serve on committee to advise principal and pastor on school matters.

Spirituality Stewardship

†Bible Studies

Various Bible study courses are offered throughout the year to gain an understanding of God's word.

†Charismatic Prayer Group

The mission of the Charismatic Prayer Group is to provide an environment in which people can pray, reflect and share the good news of Jesus in the Holy Spirit.

†Contemplative Prayer Group

Contemplative prayer is a method of prayer that takes place in silence. It prepares us just to be in God's presence and rest in God. During our prayer sessions, we have some experience of contemplative prayer as well as some input through reading or DVD on contemplative prayer.

†Family of Faith (*Familia de Fe*)

Everyone in the parish is invited to obtain these special books which our parish will use for the next four years to help children (and adults!) to learn the catechism!

†Fatima Rosary Prayer Group

The members of the Fatima Rosary Prayer Group gather once per month to pray a rosary for the primary intention of peace in the world.

†The Legion of Mary

The Legion of Mary offers a balanced program that helps its members become better Christians. Members make weekly visits to care facilities for seniors, to young people at Peterson Juvenile Hall and hospitals to deepen the spiritual life of those they visit. Legion members are also available to assist with funeral rosaries.

†Nueva Alianza (*Spanish Charismatic Prayer Group*)

Nueva Alianza is a prayer group, *in Spanish*, that comes together to pray and praise God and to share His word. All children are welcome. Bring your bible.

†Our Mother of Perpetual Help Prayer Group

The prayer group meets weekly to pray the rosary and novena. Special intentions and petitions are also offered.

†Servants of Divine Mercy

Our mission is to spread the mercies of God by developing the gifts of the Holy Spirit, encouraging spiritual and corporal works of mercy in daily life and supporting our parish.

†"That Man Is You" Men's Ministry

The Men's Faith Formation is an annual series of sessions, led by Fr. Mark, to share faith and grow spiritually.

Youth Stewardship

†Altar Servers

Altar Servers assist the priest during Mass. Their prayerful presence adds reverence and dignity to each celebration of the Mass through their listening, praying, and singing. This ministry is open to boys and girls, fifth grade and older, who have received the sacraments of Baptism and First Eucharist and attend Mass regularly.

†Catholic Youth Organization (Sports)

The Catholic Youth Organization (CYO), through the vehicle of sports, provides the youth of the parish with an opportunity to practice Christian attitudes and responsibilities and to become friends with other children throughout the diocese. Volunteer opportunities are available as athletic board directors, coaches, team parents, registration/eligibility coordinator, snack bar coordinator, uniform coordinator, banquets coordinator, underwriting/fund-raising coordinator, referees, scorekeeper and timekeeper.

†Children's Liturgy of the Word (*Liturgia de la Palabra de Los Niños*)

On Sundays, during the 12:15 p.m. (English) and 2:15 p.m. (Spanish) Masses, we offer Children's Liturgy of the Word (CLOW). Just before the first reading, the children are excused to gather in one of our meeting rooms with Catechists and volunteers to hear the Sunday readings and recite prayers and songs of the faithful. The children receive an age-appropriate message on how the readings apply to them. Adults and teens are invited to volunteer in this vibrant ministry for our parish children.

†Toddler Time

Toddler Time is a free childcare program of the Church of the Presentation, which allows parents to attend Mass without their children. It provides a safe and nurturing environment for children ages 2-4 (must be potty trained) during the 8:45 and 10:30 a.m. Masses. Parents are required to assist in the program every couple of months and must remain on the campus while their children are in Toddler Time.

†Vacation Bible School

Our parish offers Vacation Bible School during the summer. Volunteers are needed to assist.

†YAM FAM! (Young Adult) Participant

All young adults are invited to check out our YAM FAM! This ministry is for those looking for a place to learn, have fun, and grow in their faith.

†The Legion of Mary - Young Adult

The Legion of Mary offers a balanced program that helps its members become better Christians.

Music Ministry

†Cantor

Cantors are those singers who provide leadership at liturgies.

†Contemporary Music Group

The Contemporary Group offers praise and worship music in a mix of soul, country, gospel and soft rock styles, music for the young and young at heart. The group provides music for our 8:45 a.m. Sunday morning Masses.

†Instrumentalist

Various instruments are needed during the Masses and special events to enhance the beauty of the music for the assembly.

†Presentation Choir

The Presentation Choir sings at our 10:30 a.m. Sunday Mass and other liturgies. Choir members continually build their musical and vocal skills, learning from each other in a relaxed, supportive atmosphere.

Humanity, by virtue of which you take care of the sufferings of many people, is the same that drives the Good Samaritan to tend to the wounded man lying on the ground. He feels compassion and makes himself his neighbor; without compassion, he would keep himself at a distance, and the man attacked by the brigands would remain for him a faceless subject. -Pope Francis

†Spanish Music Ministries (*Coros*)

The Spanish Choirs offer leadership and musical praise during the Spanish Mass and other events. The Choirs meet weekly, and sing at the 2:15 p.m. Spanish Mass.

Service and Pastoral Organizations

†Daughters of Isabella

The Order of the Daughters of Isabella is a charitable organization of Catholic women founded on the principle of its motto: Unity, Friendship and Charity. These women come together as a sisterhood to uphold the teachings of the Catholic Church, bringing spiritual benefits to its members and contributing to the common good of humanity.

†Fuerza y Poder (*Hispanic Seniors*)

The Hispanic Seniors' group was founded to develop friendship, reinforce spiritual values, and to participate in charitable activities. The weekly meetings are *in Spanish*.

†Italian Catholic Federation

The purpose and mission of the I.C.F., founded in 1924, is to nurture Italian culture, promote religion and charitable activities on family participation. The I.C.F. grants first, second, third and fourth year high school scholarships to deserving Catholic students of Italian Heritage.

†Knights of Columbus

The Knights of Columbus is an organization for Catholic men, which emphasizes strong spiritual principles. Its purpose and mission for Presentation Parish is charity, unity, fraternity, spiritual growth and patriotism.

†Marriage Enrichment

Married couples seeking to enrich their marriage are invited to participate in the "Marriage Course." The evening begins with dinner served at tables for two to provide a "Date Night" experience. Volunteers are needed in this ministry to coordinate the program, including coordinating the dinners.

†Prayer Shawl Ministry

This group is dedicated to knitting/crocheting shawls and lap-throws, while praying for each person who will receive this gift. Names of persons who would benefit from receiving a prayer shawl are accepted.

†Presentation Seniors

The Presentation Seniors' group (55+) is dedicated to spending time in friendship, reinforcing spiritual values and participating in charitable activities.

†Religious Vocation Committee

Vocation work in the Church today is evangelization, primarily of the young, but ultimately of all Catholics. This ministry seeks to promote and support religious vocations through various activities.

†Security/Community Watch

We need your help. Volunteers are needed to patrol parking

†Security/Community Watch (continued)

lot along Leesburg and McClellan and along Benjamin Holt during weekend Masses.

†Serra Club

Objectives and Purposes:

- To foster and promote vocations to the ministerial priesthood in the Catholic Church as a particular vocation to service, and to support priests in their sacred ministry
- To encourage and affirm vocations to consecrated religious life in the Catholic Church

Media Ministry

The Media Ministry shares news, tells stories, and builds community for the parish through digital and print media. Our goal is to use technology for evangelization as well as to bring our parish family closer together. Volunteers work together in the areas of audiovisual, graphics, print, and social media evangelization. Whether you prefer social media, electronic communications, or traditional print materials, Presentation Parish has communications tools to help you stay connected and informed. The team works together in the following sub-categories.

†Audiovisual

Presentation's audiovisual team works to ensure sound and video for all in-person and virtual celebrations and provide messages of exceptional quality while being respectfully and reverently done.

†Graphics

The graphics team creates artistic designs that embody the Catholic Church and are reflective of the mission and vision of Presentation Parish.

†Print

This focus is on captivating the hearts of our parishioners through handouts, mailings, and other printed media.

†Social Media

Presentation utilizes various social media platforms. We strive to share news through virtual evangelization.

All volunteers will be required to go through the Diocesan Safe Environment process. There are specific requirements for anyone who has direct contact with minors and vulnerable adults.

Children deserve a future of peace. As adults it is not only our duty, but it is our responsibility to protect and promote the health, happiness and joy of our children and young people. To the best of our ability, we will ensure our Church organizations create a holy space that will foster a safe environment in which our children can grow and develop. We will create an atmosphere of esteem, respect, and Safety, a space where children can experience the love of God. This is the desire and goal of the Safe Environment -Child Abuse Prevention Program established for the Diocese of Stockton.

Charity cannot be neutral, antiseptic, indifferent, lukewarm or impartial! Charity is infectious, it excites, it risks and it engages! For true charity is always unmerited, unconditional and gratuitous! -Pope Francis